

City of Harlan Insurance Committee – March 14, 2025

**“The public was offered to participate in the Insurance meeting electronically by Zoom internet connection or by phone.”**

The City of Harlan Insurance Committee met at 11:30 AM on Friday, March 14, 2025, in the City Council Chambers. Troy Schaben called the meeting to order. The following members were:

Present: City: Chairperson Troy Schaben\* and Richard Petersen  
HMU: Al Ickes and Jim Shelton

Absent: Aaron Nippert

Also, Present: Gervas Mgonja, Ashley Schleis, Jennifer Malone, Joe Rueschenberg, Jenney Kelly, Brent Scheve, Kyle Lindberg  
(\* indicates participating remotely)

It was moved by Petersen and seconded by Shelton to approve the agenda. The motion carried unanimously.

Members were asked to state any conflicts of interest as applicable.

Brent Scheve with The Agency was present to review the renewal summary of coverage for property/casualty and work comp insurance for the City and HMU. The policy will go into effect April 1, 2025. Insurance rates have gone up due to many factors. Discussion was held on the insurance documentation provided including Summary of Coverage and Workers Compensation.

It was moved by Petersen and seconded by Shelton to make a recommendation to Council to approve The Agency’s proposal for the Property & Casualty Insurance renewal with EMC Insurance. The motion carried unanimously.

It was moved by Petersen and seconded by Shelton to make a recommendation to Council to approve The Agency’s proposal for the Work Comp Insurance renewal with EMC Insurance. The motion carried unanimously.

Old Business - none

There being no further business, the meeting adjourned.

Jennifer Malone, Recording Secretary

*“These minutes are as recorded by the secretary and are subject to Committee approval at the next regular meeting.”*

**\* de-notes participating electronically via Zoom meeting.**

The City of Harlan Insurance Committee met at 12:00 Noon on Friday, April 18, 2025, in the City Council Chambers and electronically on zoom. Troy Schaben called the meeting to order. The following members were:

Present: City: Troy Schaben, Aaron Nippert, Richard Petersen\*  
HMU: Jim Shelton, Michelle Erickson

Also Present: Ashley Schleis, Jennifer Malone, Jenney Kelly, Joe Rueschenberg, Jay Christensen and Joe Langel (Holmes Murphy)

It was moved by Nippert and seconded by Petersen to approve the agenda. The motion carried unanimously.

Members were asked to state any conflicts of interest, as applicable.

Health & Dental Insurance Renewal options were discussed by Joe Langel from Holmes Murphy.

It was moved by Shelton and seconded by Erickson to approve the Health Insurance increase renewal of 0% as presented. The motion carried unanimously.

It was moved by Erickson and seconded by Nippert to approve the 8% Dental Insurance increase renewal as presented. The motion carried unanimously.

It was moved by Shelton and seconded by Nippert to approve the 2.05% increase for Vision Insurance as presented. The motion carried unanimously.

Old Business – none.

Other Business – none.

There being no further business, the meeting was adjourned.

*Jennifer M. Malone*

Jennifer M. Malone, Recording Secretary

*“These minutes are as recorded by the secretary and are subject to Committee approval at the next regular meeting.”*

**\* de-notes participating electronically via Zoom meeting.**

The City of Harlan Insurance Committee met at 12:00 Noon on Friday, October 31, 2025, in the City Council Chambers and electronically on zoom. Troy Schaben called the meeting to order. The following members were:

Present: City: Troy Schaben, Aaron Nippert\*, Richard Petersen  
HMU: Jim Shelton\*, Michelle Erickson

Also Present: City Administrator Gervas Mgonja, City Clerk/Finance  
Director Ashley Schleis, Deputy City Clerk Susan  
Brammann, and Jenney Kelly\*

It was moved by Nippert and seconded by Erickson to approve the agenda. The motion carried unanimously.

Members were asked to state any conflicts of interest, as applicable.

It was moved by Petersen and seconded by Erickson to recommend to council to approve the Dependent Care Annual Contribution Increase from \$5,000.00 to \$7,500.00 effective January 1<sup>st</sup>, 2026 per the IRS. The motion carried unanimously.

Old Business – none.

Other Business – none.

There being no further business, the meeting was adjourned.

Ashley Schleis, Recording Secretary

*“These minutes are as recorded by the secretary and are subject to Committee approval at the next regular meeting.”*